

USE OF INFORMATION TECHNOLOGIES AND STUDENT RESPONSIBILITIES

The St. James-Assiniboia School Division network is intended for educational or research purposes. Students who have use of the Division's network are responsible to:

- take reasonable measures and act responsibly to protect the equipment from misuse, loss, theft or damage and promptly notify the Division in any such event
- take reasonable measures to ensure that any and all provided usernames and passwords are protected from access by unauthorized users, and
- ensure that they do not store private information on the Division network, as many network storage areas are public in nature, and all communications and files may be accessed by network administrators at any time

The following activities are prohibited:

- sending, displaying or downloading offensive messages or pictures
- distributing spam or chain mail
- releasing personal information such as their address, phone number, parent or guardian's name
- using obscene language
- harassing, insulting or attacking others
- willfully damaging computers, computer systems or computer networks – such instances include, but are not limited to:
 - propagation of computer worms or viruses
 - denial of service attacks
 - gaining unauthorized access to any machine on the network
- violating copyright laws to a third party
- disclosing any passwords to another user or
- trespassing in another user's folders or files
- intentionally wasting limited network resources
- employing the network for commercial purposes
- downloading and/or installing unauthorized software on workstations
- maligning or defaming the Division, its employees, its students or the St. James-Assiniboia community